

Manual:	Emergency Preparedness	Reference No.:	008030.00
Section:	Code Orange – Disaster Contingency Plans/Extreme Weather		
Subject:	Loss of Natural Gas		

POLICY:

It is the policy of APANS Health Services to ensure the Home is prepared to deal with an incident of loss of natural gas in a manner that minimizes disruption to the Residents.

PROCEDURE:

In the event of loss of gas:

- Notify the Executive Director, if outside of business hours or unavailable, contact the Manager On-Call
- Notify Maintenance Personnel to check the fuel line system for obvious problems
- If an internal issue, contact the Home’s natural gas supplier (e.g. Union Gas) to attend to the premises and correct the problem
- If no obvious problems are found, contact the Home’s natural gas supplier (e.g. Union Gas) to determine expected duration of shutdown
- Manually shut down gas fired appliances and pilot lights until supply is restored
- Once supply restored, Maintenance Personnel to follow manufacturer steps to relight all pilot lights on all gas fired appliances

If the supply is to be restored quickly, no further action is required.

In the event that natural gas supply is not expected to be restored for 24 hours or more:

- Suspend operation of laundry and dishwashing services to conserve hot water for resident’s use
- See **CODE ORANGE - Interruption of Dietary Services** (Emergency Preparedness Manual)

In the event that gas supply is not to be restored for an extended period of time:

- The Executive Director, in collaboration with APANS Health Services Office, will provide additional direction and resources

DEPARTMENT SPECIFIC PROCEDURES FOR LOSS OF NATURAL GAS

FOOD SERVICE

- Follow emergency menu using disposable dishes
- Use barbeques outside as an additional source for cooking

LAUNDRY

- Suspend duties and assign staff to other areas
- Use disposable products

HOUSEKEEPING

- Maintain duties as much as possible